



# Xi'an Hi-Tech International School

The International Department

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## Principal's News Letter

### Term 1 Week 2

Dear Parents,

Thank you for your patience in regards to 'Open Day'. I am hoping to hear soon as to when we will be able to hold meetings at school.

As you are aware there are other evenings the school was going to hold over the upcoming weeks. We intend to hold meetings in regards to the Primary Years Programme (PYP), Middle Years Programme (MYP), Diploma Programme (DP), and English as an Additional Language (EAL) as well as our new literacy and numeracy programmes. I will keep you informed as to when these events are likely to run.

I have met with the staff to discuss special events. We will add these events to the school calendar when we have a clearer indication of when parents are allowed to resume gatherings and larger meetings. Events such as Halloween, school production, Xi'an Idol and more will be added to give our school a community flavour.

### Themes

Three themes will be the underlying our approach to delivering a dynamic programme and stimulating learning programme for your child. These are: Rigor, Responsibility and Care.

We seek to be rigorous with the way we deliver our curriculum, how we monitor and assess within the curriculum as well as how we ensure there is depth to our curriculum. As teachers we accept responsibility for delivering such a dynamic and rigorous curriculum including ensuring we assist every student in progressing at an acceptable rate at a standard of excellence. We also accept responsibility for providing appropriate and timely feedback to both students and parents. Thirdly, we will care for our students and for each other. It is critical for every student to feel safe and happy in our school.

#### **Assemblies**

14<sup>th</sup> September: Singing Assembly (9am)  
18<sup>th</sup> September: MYP/DP Language w/ Mr. G  
25<sup>th</sup> September: MYP/DP Science w/ Mr. Sookoo  
2<sup>nd</sup> October: Chinese: Mrs Zhai  
Upcoming events:  
19<sup>th</sup> September: Parent Association Meeting  
(Small World Café: 10:30am)

#### **Contact Numbers**

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## Communication Strategy

Communication is THE most significant element in making a school run well. Every stakeholder in our school community needs to be fully informed of decisions and school matters that will affect them and ensure we can fully support the learning program of our students. The following communication strategy has been established and/or continued at EtonHouse Xi'an this year:

- **Principal's Newsletter:** This letter will be sent home weekly both as an email as well as one "hard copy" for each family. This newsletter will include information about school activities, educational information and upcoming events. This is to ensure we will all are aware of what events will be taking place.
- **Calendar of events:** This calendar will be posted on the school's website. As explained above, this calendar will be updated in the coming weeks to include Special Events at XHIS.
- **Teacher's Newsletter:** This weekly letter from classroom and specialist teachers will inform you about what has been happening in class and what is scheduled in the coming weeks. The "Teacher's Newsletter" will also be sent home in both email and paper copies.
- Newsletters will also be posted on our school web site.
- **Parents' Handbook:** This booklet has already been sent home. In the event of updates, the booklet will be sent home on an as needs basis.

## After School Clubs

We would like to offer an extracurricular programme including after school and Saturday morning clubs. I have had parents asking me when these will begin. I will need some parent support and input. The issue at the moment for after school clubs is that the buses leave school at 3:45. The school cannot run three buses a day and I can't impose clubs on the entire school. Therefore, how do we get students home after clubs? This is a problem I would like to discuss with parents

There will be a Parent Association meeting on Saturday 19<sup>th</sup> September at Small World Café. It will begin at 10:30am and run through until 12:00. All are welcome to attend. After the meeting we will have a nice lunch together.

An agenda will be sent out in the next few days.

## I.D. Cards

As yet many forms have not yet been returned in regards to I.D. cards. If you have not already returned this form to the school, please complete the form below and return it to Jessica by Monday, 14<sup>th</sup> September. This will be greatly appreciated as it will speed up the process of making and issuing I.D. cards for your child(ren).

Yours Sincerely,

Alasdair Maclean

**Parents/Guardians,**

**Please complete this form with information about all XHIS students in your family and return it to school by Monday 7<sup>th</sup> September.**

Student Name: \_\_\_\_\_ Year \_\_\_\_\_

Student Name: \_\_\_\_\_ Year \_\_\_\_\_

Student Name: \_\_\_\_\_ Year \_\_\_\_\_

Student Name: \_\_\_\_\_ Year \_\_\_\_\_

**Emergency contact:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Home and Work Telephone Numbers:**

Home: \_\_\_\_\_

Work: \_\_\_\_\_

XHIS International Department Lunch Orders

Date 2009/9/14--2009/9/18

Total RMB \_\_\_\_\_

Student Name \_\_\_\_\_

Price NO.

Monday	Rice Bolognaise (From Dolce)	15	
Tuesday	Chinese dumpling	5	
Wednesday	Subway Roast Beef (With Salad)	15	
	Subway Roast Beef (Not Salad)		
Thursday	Chinese fried noodle (No Spicy)	5	
Friday	Spaghetti Bolognaise (From Village Café)	15	